

Presentation of Options for Actions on Records Center

<u>Options</u>	<u>(Records Involved Cu.Ft.)</u>	<u>Proposals</u>
#1	15,700	Return Supplemental Distribution to DDI a. 2 positions from Suitland b. <div data-bbox="657 567 1084 756" style="border: 1px solid black; width: 263px; height: 90px; display: flex; align-items: center; justify-content: center;">25X1</div> c. d.
#2	1,000	Keep Non-DDI Supplemental Distribution <div data-bbox="1239 762 1380 810" style="border: 1px solid black; width: 87px; height: 23px;"></div> 25X1
#3	9,000	Reorganize Vital Records Program a. Wartime Emergency Material (4,000) (Keep) 25X1 b. Operation Backup Material (4,000) (<div data-bbox="1224 951 1489 1001" style="border: 1px solid black; width: 163px; height: 24px;"></div>) c. Office Records (1,000) (Transfer)
#4	9,000	Establish Archives a. <div data-bbox="680 1178 1031 1226" style="border: 1px solid black; width: 216px; height: 23px;"></div> 25X1 b. Identify More (15,000) (OSS-5,000; Office -10,000)
#5	10,000	Install Motorized Shelf Test a. Pilot Project Test (If 1-2-3-4 are done)
#6		Promote More Use of Microfilm at Headquarters a. Cut down volume of Retired Records b. Film Archives (3,000)
#7	30,000/40,000	Install All Motorized Shelving
#8	25X1	<div data-bbox="594 1810 1018 1858" style="border: 1px solid black; width: 261px; height: 23px;"></div> (see attached)
#9		Use Federal Records Centers